

Jennifer Davis, PERMA
 Zareena Majeed, PERMA
 Nancy Ghani, PERMA
 Jason Thorpe, PERMA
 Tracy Lopez, PERMA
 Brandon Tracy, PERMA
 Crystal Chuck, PERMA
 Sandra Cantwell, PERMA
 Ed Cooney, Conner, Strong & Buckelew
 Jonathon Tavares, Conner, Strong & Buckelew
 Jaelyn Lindsey, Conner, Strong & Buckelew
 Katie Walters, Conner, Strong & Buckelew
 Michael Avalone, Conner, Strong & Buckelew
 Francine Pipito, Conner, Strong & Buckelew
 Danielle Sanders, JA Montgomery
 Kamini Patel, AJ Gallagher
 Barbara Murphy, RLM
 Charles Casagrande, Danskin Agency
 John Casagrande, Danskin Agency
 Alison Kelly, Danskin Agency
 Kathy Kissane, Qual-Lynx
 Chris Healy, Qual-Lynx
 Jim Renner, Qual-Lynx
 Ezio Altamura, GJEM-Otterstedt Agency
 Matthew McArow Jr., GJEM-Otterstedt Agency
 Don Sciolaro, PIA
 Amy Pieroni, Acrisure
 Lindsay Travali, Acrisure
 Frank Covelli, PIA
 Brittany Voza, The Voza Agency
 Chad Stone, Eagle Ascott
 Stacey Ehling, PSC
 Mike Zambito, MEL Treasurer
 Chuck Lamersola, MEL Consultant

APPROVAL OF MINUTES: January 2, 2023 Open Session
MOTION TO APPROVE JANUARY 2, 2023 OPEN MINUTES:

Moved: Commissioner Nolan
 Second: Commissioner Merchel
 Vote: Unanimous

CORRESPONDENCE:
 NONE

TREASURER:

RESOLUTION 10-23, CONFIRMATION OF PAYMENT – FEBRUARY 2023

2022	186.29
2023	37,007.29
TOTAL	\$37,193.58

**RESOLUTION 11-23, CONFIRMING MARCH 2023 VOUCHER PAYMENTS
(BILLS LIST):**

2022	96.80
2023	36,983.33
TOTAL	\$37,080.13

**MOTION TO CONFIRM BILLS LISTS RESOLUTION 10-23 FEBRUARY 2023,
AND TO ADOPT RESOLUTION 11-23 APPROVING THE MARCH 2023
VOUCHER LIST, AS SUBMITTED:**

Moved: Commissioner Bigler
Second: Commissioner Franz
Roll Call Vote: 10 Ayes – 0 Nays

EXECUTIVE DIRECTOR:

Contract Extension for Professional Contracts CC#20-01: Executive Director said professional contracts are in their 3rd year of their term. A provision in the contracts allows the Board to extend the contracts for a 4th and/or 5th year. The Board can approve the extension or elect to conduct the bidding process. Chairman Clarke, stating satisfaction with the current professionals, has recommended extending the contracts for the two-year term. The Board of Commissioners agreed, and a motion was requested by Chairman Clarke to adopt Resolution #12-23 to extend the contracts and the associated fee amounts.

Motion to approve Resolution 12-23 extending Competitive Contract CC#20-01 an additional two (2) years, from January 1, 2024, through December 31, 2025 and associated fees:

Moved: Commissioner Clarke
Second: Commissioner Franz
Roll Call Vote: 10 Ayes – 0 Nays

RCF 2023 Professionals Contract Addendums: Executive Director said the professional contract addendums for 2023 have been executed and are being distributed.

Financial Disclosures: JIF Commissioners should anticipate the Division of Local Government Services to distribute a notice with filing instruction in March with a deadline to file by April 30th.

Executive Director said the Claims Review Committee met on January 6, 2023 and March 1, 2023 at 9:30AM. Minutes were distributed under separate cover.

ATTORNEY: No report.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT:

NONE

MOTION TO ADJOURN:

Moved:	Commissioner Tomasko
Second:	Commissioner Nolan
Vote:	Unanimous

MEETING ADJOURNED: 9:07 AM

Sandra Cantwell, Assisting Secretary
for
Megan Champney, SECRETARY

**MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND
BILLS LIST**

Resolution No. 10-23

FEBRUARY 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Residual Claim Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2022

<u>Check No.</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
001799			
001799	PERMA RISK MANAGEMENT SERVICES	POSTAGE 12/22	9.12
001799	PERMA RISK MANAGEMENT SERVICES	AATRIX 1099 FILING 2022	42.50
			51.62
001800			
001800	ACCESS	ACCT 809 CUST 224 ARC/STORE 12/31/22	34.67
			34.67
001801			
001801	TROPHY KING OF RAMSEY	AWARDS CATENARO/HIRSCH 12/22	100.00
			100.00
		Total Payments FY 2022	186.29

FUND YEAR 2023

<u>Check No.</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
001802			
001802	PERMA RISK MANAGEMENT SERVICES	ADMINISTRATOR 02/23	18,094.65
			18,094.65
001803			
001803	THE ACTUARIAL ADVANTAGE	ACTUARY SERVICES 02/23	3,731.41
			3,731.41
001804			
001804	CHARLES CUCCIA	TREASURER 01/23	3,538.24
			3,538.24
001805			
001805	NJ ADVANCE MEDIA	ACCT# XMUNI0555929 - AD 1/23/23	78.39
			78.39
001806			
001806	CB CLAIMS, LLC	CLAIMS SUPERVISION SERVICE 012/23	5,447.83
			5,447.83
001807			
001807	A. J. GALLAGHER RISK MANAGEMENT SERVICES, INC.	DEPUTY ADMIN 01/23	6,116.77
			6,116.77
		Total Payments FY 2023	37,007.29

TOTAL PAYMENTS ALL FUND YEARS 37,193.58

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

Chairperson

Attest

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer: _____

**MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND
BILLS LIST**

Resolution No. 11-23

MARCH 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Residual Claim Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FUND YEAR 2022

<u>Check No.</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
001808			
001808	NJ ADVANCE MEDIA	ACCT# XMUNI0555929 - AD - 09/28/22	96.80
			96.80
		Total Payments FY 2022	96.80

FUND YEAR 2023

<u>Check No.r</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
001809			
001809	PERMA RISK MANAGEMENT SERVICES	POSTAGE 01/23	22.66
001809	PERMA RISK MANAGEMENT SERVICES	ADMINISTRATOR 03/23	18,094.65
			18,117.31
001810			
001810	THE ACTUARIAL ADVANTAGE	ACTUARY SERVICES 03/23	3,731.41
			3,731.41
001811			
001811	CHARLES CUCCIA	TREASURER 03/23	3,538.24
			3,538.24
001812			
001812	CB CLAIMS, LLC	CLAIMS SUPERVISION SERVICE 03/23	5,447.83
			5,447.83
001813			
001813	A. J. GALLAGHER RISK MANAGEMENT SERVICES, LLC	DEPUTY ADMIN 03/23	6,116.77
			6,116.77
001814			
001814	ACCESS	DEPT 809 CUST 224 STORE/01/31/23 FOR FEB	31.77
			31.77
		Total Payments FY 2023	36,983.33

TOTAL PAYMENTS ALL FUND YEARS 37,080.13

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

Chairperson

Attest

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer: _____

**THE MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND (FUND)
AUTHORIZING THE EXTENSION OF AWARD OF FUND PROFESSIONALS
THROUGH THE COMPETITIVE CONTRACTING PROCESS CC# 20-01**

WHEREAS, the Municipal Excess Liability Residual Claims Fund (FUND) has a desire to appoint the following positions through the competitive contracting process, legally advertised and received on September 9, 2020; to wit; Actuary, Attorney, Auditor, Claims Supervisor, Executive Director, Deputy Executive Director, Litigation Management, and Treasurer.

WHEREAS such services were procured through the competitive contracting process under the New Jersey Local Publics Contract Law, N.J.S.A. 40A:11-4.2, for a period of up to five (5) years; and

WHEREAS, the Fund received Competitive Contract proposals, CC#20-01 on September 9, 2020; and

WHEREAS, the Fund awarded managerial consultant and fund professional services for the positions of Actuary, Attorney, Auditor, Claims Supervisor, Executive Director, Deputy Executive Director, Litigation Management, and Treasurer for an initial period of three (3) years through Resolution #1-21; and

WHEREAS the New Jersey Local Publics Contract Law at N.J.S.A 40A:11-4.2 allows for a contract award of up to five (5) years under the competitive contract process; and

WHEREAS, it is the desire of the Fund to extend the contract as authorized for an additional two (2) years, from January 1, 2024, through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Excess Liability Residual Claims Fund as follows:

- I. **PERMA Risk Management Services is hereby extended for an additional two (2) years as per N.J.S.A.40A:11-4.2 and Resolution 1-21 as Administrator, Joseph Hrubash is appointed as Executive Director, and Cathleen Kiernan as Deputy Executive Director** and as agents for process of service. \$447,38.53 is the estimated dollars that will be expended in connection with this contract over its two (2) year extension. The annual amount of \$221,478.48 will be appropriated in the Fund Administrator Line Item of the 2024 budget.
- II. **Fred Semrau, Esq. of Dorsey & Semrau is hereby extended for an additional two (2) years as per N.J.S.A.40A:11-4.2 and Resolution 1-21 as General Counsel and Fund Attorney.** \$88,719.08 is the estimated dollars that will be expended in connection with this contract over its two (2) year extension. The annual amount of \$43,920.33 will be appropriated in the Fund Attorney Line Item of the 2024 budget.
- III. **Christopher Botta of CB Claims LLC is hereby extended for an additional two (2) years as per N.J.S.A.40A:11-4.2 and Resolution 1-21 as the Claims Supervisor.** \$134,696.57 is the estimated dollars that will be expended in

connection with this contract over its two (2) year extension. The annual amount of \$66,681.47 will be appropriated in the Claims Supervisor Line Item of the 2024 budget.

- IV. **Charles Cuccia is hereby extended for an additional two (2) years as per N.J.S.A.40A:11-4.2 and Resolution 1-21 as Fund Treasurer.** \$87,482.25 is the estimated dollars that will be expended in connection with this contract over its two (2) year term. The annual amount of \$43,308.05 will be appropriated in the Fund Treasurer Line Item of the 2024 budget.
- V. **The Actuarial Advantage is hereby extended for an additional two (2) years as per N.J.S.A.40A:11-4.2 and Resolution 1-21 as Fund Actuary.** \$92,258.36 is the estimated dollars that will be expended in connection with this contract over its two (2) year extension. The annual amount of \$45,672.46 will be appropriated in the Fund Actuary Line Item of the 2024 budget.
- VI. **Arthur J. Gallagher Risk Management Services (Risk Program Administrators) is hereby extended for an additional two (2) years as per N.J.S.A.40A:11-4.2 and Resolution 1-21 as Deputy Administrator.** \$151,235.94 is the estimated dollars that will be expended in connection with this contract over its two (2) year extension. The annual amount of \$74,869.28 will be appropriated in the Deputy Administrator Line Item of the 2024 budget.
- VII. **James Cerullo of Wielkottz & Company, LLC is hereby extended for an additional two (2) years as per N.J.S.A.40A:11-4.2 and Resolution 1-21 as Fund Auditor.** \$50,664.44 is the estimated dollars that will be expended in connection with this contract over its two (2) year extension. The annual amount of \$25,081.40 will be appropriated in the Auditor Item of the 2024 budget.

ADOPTED: this _____ day of _____, 2023 by the Governing Body,

Chairman

Dated

Secretary

Dated