



Kathy Kissane, Qual-Lynx  
Paul Miola, AJ Gallagher  
Don Sciolaro, PIA  
Ezio Altamura, RMC  
David Grubb, PERMA  
Cate Kiernan, PERMA  
Pauline Kontomanolis, PERMA  
Brad Stokes, PERMA  
Nancy Ghani, PERMA  
Sandra Cantwell, PERMA

**APPROVAL OF MINUTES:** September 7, 2022 Open Session

**MOTION TO APPROVE SEPTEMBER 7, 2022 OPEN MINUTES:**

Moved: Commissioner Merchel  
Second: Commissioner Wolk  
Vote: 10 Ayes, 0 Nay, 3 Abstain (Commissioners Clarke, Champney  
Kweselait, Bigler)

**CORRESPONDENCE:** None.

**TREASURER:**

**RESOLUTION 23-22 APPROVING OCTOBER 2022 VOUCHER PAYMENTS  
(BILLS LIST):**

<b>2022</b>	<b>\$46,830.35</b>
<b>TOTAL</b>	<b>\$46,830.35</b>

**MOTION TO ADOPT RESOLUTION 23-22 APPROVING THE OCTOBER 2022  
VOUCHER LIST, AS SUBMITTED:**

Moved: Commissioner Nolan  
Second: Commissioner Bigler  
Roll Call Vote: Unanimous

**EXECUTIVE DIRECTOR REPORT:**

**2023 Budget:** The Executive Director said at the September 7<sup>th</sup> meeting the 2023 budget was introduced and there have been no budget changes since introduction. Executive Director said the public hearing is scheduled for this meeting and that the 2023 budget was enclosed in the agenda for review.

**MOTION TO OPEN THE PUBLIC HEARING ON THE 2023 BUDGET:**

Moved: Commissioner Tomasko  
Second: Commissioner Jack

**DISCUSSION OF AMENDMENTS TO BUDGET & ASSESSMENTS**

Commissioner Catenaro thanked the professionals for their work to review and present the budget. Chairman Clarke said the budget is a very good representation of what the budget will be for the upcoming year and thanked the professionals who worked on it.

**MOTION TO CLOSE THE PUBLIC HEARING:**

Moved: Commissioner Law  
Second: Commissioner Catenaro

Chairman Clarke asked for a motion to approve the 2023 Expenses in the amount of \$684,500.

**MOTION TO APPROVE THE 2022 EXPENSES:**

Moved: Commissioner Hirsch  
Second: Commissioner Nolan  
Roll Call Vote: Unanimous

**2018 Claim Transfers:** Executive Director stated that members of the RCF Fund will be asked to adopt the resolution included in the agenda at their October / November meeting to transfer their 2018 claim liabilities to the RCF. Assessments will be determined after the 12/31/2022 valuation. Executive Director asked for a motion to authorize the local JIF members to execute a resolution to transfer 2018 liabilities.

**MOTION TO APPROVE THE MEMBERS TRANSFER OF 2018 LIABILITES:**

Moved: Commissioner Merchel  
Second: Commissioner Hirsch  
Roll Call Vote: Unanimous

**2022 Commissioner Compensation:** Executive Director said that the 2022 commissioner attendance record as of the September meeting was listed in the agenda. Executive Director asked for a motion for Resolution 24-22 authorizing the Treasurer to make payments to the Fund Commissioners for the 2022 meeting attendance.

**MOTION TO APPROVE RESOLUTION 24-22 AUTHORIZING THE TREASURER TO MAKE PAYMENTS TO THE FUND COMMISSIONERS FOR THE 2022 MEETING ATTENDANCE:**

Moved: Commissioner Tomasko  
Second: Commissioner Bigler  
Roll Call Vote: Unanimous

**CLAIMS COMMITTEE:** Executive Director said the Claims Review Committee met on September 7, 2022. Minutes for the meeting were enclosed under separate cover. The Committee also met prior to the October meeting and will meet on December 7, 2022 at 9:30 am.

**NEXT MEETING:** Executive Director said that the next meeting is the Fund reorganizational meeting, scheduled for Thursday January 5, 2023 at 10:30AM at the Forsgate Country Club. Note the meeting is scheduled for Thursday to accommodate the return from the holidays.

Executive Director Report Made Part of the Minutes.

**ATTORNEY REPORT:** Fund Attorney said there was nothing to report for this month.

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

NONE

**PUBLIC COMMENT:**

NONE

**MOTION TO ADJOURN:**

Moved:	Commissioner Jack
Second:	Commissioner Wolk
Vote:	Unanimous

**MEETING ADJOURNED 10:41AM**

Sandy Cantwell, Assisting Secretary

for

Tom Merchel, SECRETARY

# MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND BILLS LIST

**RESOLUTION 23-22  
2022**

**OCTOBER**

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Municipal Excess Liability Residual Claim Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR  
2022**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001751			
001751	PERMA RISK MANAGEMENT SERVICES	POSTAGE 8/22	14.93
001751	PERMA RISK MANAGEMENT SERVICES	ADMINISTRATOR FEE 10/22	17,739.85
			<b>17,754.78</b>
001752			
001752	THE ACTUARIAL ADVANTAGE	FUND ACTUARY FEE 10/22	3,658.24
			<b>3,658.24</b>
001753			
001753	DORSEY & SEMRAU	FUND ATTORNEY FEE - 4TH QUARTER 2022	10,553.71
			<b>10,553.71</b>
001754			
001754	CHARLES CUCCIA	FUND TREASURER FEE 10/22	3,468.86
			<b>3,468.86</b>
001755			
001755	CB CLAIMS, LLC	PROFESSIONAL SERVICES 10/22	5,341.01
			<b>5,341.01</b>
001756			
001756	ARTHUR J. GALLAGHER RISK MSI	DEPUTY ADMIN/EXEC DIRECTOR FEE 10/22	5,996.83
			<b>5,996.83</b>
001757			
001757	ACCESS	ACCT #809 - ARC. AND STOR. - 9.30.22	5.93
001757	ACCESS	ACCT #809 - ARC. AND STOR. - 9.30.22	50.99
			<b>56.92</b>
		<b>Total Payments FY 2022</b>	<b>46,830.35</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>46,830.35</b>

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_ Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**RESOLUTION 24-22**

**AUTHORIZING THE MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND  
TO PAY COMMISSIONERS FOR ATTENDANCE  
AT FUND COMMISSIONER MEETINGS  
FOR THE FUND YEAR 2022**

**WHEREAS**, N.J.S.A. 40A:10-36 permits the creation of a Joint Insurance Fund for Local Public Entities, and

**WHEREAS**, said Statute permits the Board of Commissioners to vote to allow those Fund Commissioners who serve on the Board of Fund Commissioners or Executive Committee to receive up to \$150 per regular Meeting attended,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Municipal Excess Liability Residual Claims Fund as follows:

Each regular and alternate member of the Board of Fund Commissioners of the Municipal Excess Liability Residual Claims Fund is permitted to receive \$150 per regular monthly Board Meetings attended by said member.

**MUNICIPAL EXCESS LIABILITY  
RESIDUAL CLAIMS FUND**

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated