

Job Site Observation Report School Crossing Guards

Observer: _____ Guard(s): _____
 Location Observed: _____ Date: _____ Duration of Observation: _____ min
 Reviewed with guard(s) : yes no Reviewed by: _____

Conditions Observed

			General Conditions			Control of Traffic & Children		
Yes	No	N/A		Yes	No	N/A		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Traffic calming signs & lights are in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard(s) effectively use Stop Paddle and whistle	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Traffic calming strategies appear to be effective for site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard(s) use proper hand signals to direct traffic	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Crosswalks are clearly identified with signs & pavement paint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard(s) minimize directing traffic by effectively using gaps in traffic	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard's personal vehicle is parked in a safe location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard(s) establish eye contact with drivers before entering street	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cones, etc. are deployed as necessary to restrict parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard(s) position in center of street and shoulders parallel to traffic	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard(s) are wearing hi-vis apparel and in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard(s) demonstrate effective control of children; behind curb & no horseplay	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard(s) are wearing other departmental uniform / ID	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard(s) use effective voice commands to children	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guard(s) are alert to potentially hazardous situations, by turning head to side & rear often.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guards release traffic after moving to safe location. The directing of traffic is minimal.	

Comments

Look at the way people are working:
 (Ex. Is personal protective equipment in good condition?)

What did you see that should be complimented?

What did you see that needs to be changed or improved? Were any actions taken during the observation?

What could be done to make the operation safer? (Do SOPs need to be updated? Is re-training or coaching needed? Would a Toolbox Talk help?)